

Course Syllabus

1. <u>Department Name:</u>	Department of Public Administration		
2. <u>Program Name:</u>	Public Administration		
3. <u>Program Code</u>	1606		
4. <u>Course Code and Title:</u>	1606302 Public policy formation and analysis		
5. <u>Course credits:</u>	3 Hours		
6. <u>Pre-requisites:</u>	None		
7. <u>Course Instructor/ Coordinator Name, Email and Office hours</u>	Dr. Wa'ed Alshoubaki		
	w.alshoubaki@ju.edu.jo		
	Sunday, Tuesday & Thursday (10:00- 11:00) Monday & Wednesday: (1:00 -2:00)		
8. <u>Course web-page:</u>			
9. <u>Academic year:</u>	2018/2019		
10. <u>Semester:</u>		Second	
11. <u>Textbook(s)</u>	Required book (s): Anderson, James E. (2011). <i>Public Policymaking, 8th Ed.</i> Boston: Houghton Mifflin Company		
12. <u>References:</u>	Not applied		
	Other resources used: Please consult the following websites: https://elibrary.ju.edu.jo https://elearning.ju.edu.jo/course/view.php?id=18546		
13. <u>Course description:</u>	This course aims at introducing students to the concepts of public policies, including theoretical and practical aspect concerning the formulation and analyzing. In addition, it discusses the role		

of government in designing analyzing and implementing public polices, also political decision – making in terms of its formulation, procedures, models and obstructions

Course Intended Learning Outcomes: This course aims to teach students to understand under what conditions market can not accomplish efficient outcomes and government should intervene to correct the market. It also seeks to enable students to understand tax system in governmental and social perspective and grasp the major implications of each tax type. Generally, it aims to learn students how to think about public policies issues and changes in markets from economic point of view.

	<i>Mapping to PILOs</i>										
CILOs <i>(Preferred not to exceed 12 CILOs)</i>	a	b	c	d	e	f	g	h	i	J	k
Articulate an understanding of various approaches public policy making;											
Explain and apply fiscal administration theories and approaches and relate these approaches to Jordanian public finance .											
Demonstrate an understanding of Institutional processes that govern policy implementation											
Demonstrate an understanding of Administrative tools used for policy implementation											
Demonstrate improved written and oral communication skills											

14. <u>Course evaluation:</u> (Formative and summative assessment methods are expected)				
Assessment Type	<i>Details/ Explanation of Assessment in relation to CLOs</i>	<i>Number</i>	<i>Weight</i>	<i>Date(s)</i>
Second Exam		1	20 %	
Midterms		1	30 %	
Participation			5 %	
Discussion question via eLearning		3	5 %	
Final		1	40 %	
Total			100%	

15. <u>Description of Topics Covered</u> (The description should be from the textbook used)	
Topic Title (e.g. chapter title)	<i>Description</i>
<i>The study of Public Policy</i>	Definition of public policy and its types
<i>The policy makers and their environment</i>	Who makes a policy?!
<i>Policy Formation: Problems, Agendas and Formulation</i>	Agenda settings theories and implications
<i>Policy adoption</i>	Decision making phase
<i>Budgeting and Public Policy</i>	Allocation of public resources to fund a policy
<i>Concluding and review</i>	

16. Course Weekly Breakdown:					
Module*	Date	Topics covered	CILOs	Teaching Method	Assessment
1	27, 29, / Jan.	<ul style="list-style-type: none"> - Course introduction and Syllabus. - Why study of Public policy 			
2	31. Jan., 3,5,7, 10, 12, 14 Feb.	<p>The Study of Public Policy</p> <ul style="list-style-type: none"> - <i>What is Public Policy?</i> - <i>Categories of Public Policies</i> - <i>Approaches to Policy Study</i> <p><i>Methodological Difficulties in Studying Public Policy</i></p>	<p>Define the Public Policy.</p> <p>Demonstrate categories of public policy</p> <p>Determine difficulties of studying public policy</p>	Discussion Q&A Exams	Anderson, 2011
3	17, 19, 21, 24, 26, 28, Feb.	<p>The policy makers and their environment</p> <p>The policy environment</p> <ul style="list-style-type: none"> -The official Policy-makers Nongovernmental participants. -Levels of Politics 	<p>Describe policy environment.</p> <p>Define official and unofficial policy makers</p> <p>Determine level of politics</p>	Discussion Q&A Exams	Anderson, 2011
4	3, 5, 7, 10, 12, 14 March	<p>Policy Formation: Problem, Agendas and Formulation</p> <ul style="list-style-type: none"> - The Policy Problem - The Policy Agenda - The Agenda-Setting Process 	<p>Distinguish between three streams of Public policy.</p> <p>Understand the agenda setting</p>	Discussion Q&A Exams	Anderson, 2011

		Nondecisions Midterm Exam	process		
5	17, 19, 21, <i>March</i>	Policy Adoption - Theories of Decision-Making - Decision Criteria The Public Interest	Understand theories of decision making. Recognize decision criteria. Define public interest.	Discussion Q& A Exams	Anderson, 2011
6	25, 26, 28, 31 <i>March</i> 2, 4, 7, 9, 11, 16 <i>April</i>	Budgeting and Public Policy - The Budgeting and Public Policy - The National Budgetary Process Second Exam	Understand the allocation of public resources to fund public policy	Discussion Q& A Exams	Anderson, 2011
7	18, 21, 23, 25 <i>April</i>	Policy Implementation and evaluation	Describe implementation process of public policy and who implement it.	Discussion Q& A Exams	Anderson, 2011
8	28 <i>April</i>	Wrap up and review sessions	Ensure that students grasped the main content of material and	Discussion Q& A	

			accomplished the course goals.		
	5/5	Final Exam			

17. Others:

	Description
Attendance policies:	Students are not allowed to miss more than 15% of the classes during the semester. Failing to meet this requirement will be dealt with according to the university disciplinary rules.
Absences from exams and handing in assignments on time:	<ul style="list-style-type: none"> • No make-up quizzes or exams will be given unless exceptional extenuating circumstances can be proven. • No extensions in time will be granted for turning in assignments
General rules:	<ul style="list-style-type: none"> • All assigned readings must be completed before participating in class activities. The instructor may assign additional readings as necessary. • Class discussions are to be conducted in a respectful fashion. • All students are expected to participate in as many discussions as possible. Active and constructive participation will count towards the final grade.
Honesty policy regarding cheating, plagiarism, misbehavior:	Plagiarism ⁱ and other forms of academic dishonesty will not

	<p>be tolerated. The university reserves for instructors the right to assign a failing grade to any work which violates the rules of academic integrity. All work must be original, and contributing sources must be appropriately cited</p>
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Course Coordinator:	Dr. Wa'ed Alshoubaki	W.A
Head of Department:	Dr. Abdel Hakim Akhoershaideh	
Head of curriculum committee/ School Level:		
Dean:	Professor Fayez Hadad	
Approved by the Program Coordinator/ Head of the Department on:		

<u>Copy to:</u>
<input type="checkbox"/> Head of Department
<input type="checkbox"/> Assistant dean for Development and Quality Assurance
<input type="checkbox"/> Course Portfolio