

Course E-Syllabus

1	Course title	Public Finance and Administration
2	Course number	PA 1606203
3	Credit hours	3 Hours
	Contact hours (theory, practical)	
4	Prerequisites/corequisites	Micro-economic, Macro-economic & Planning and Budgeting
5	Program title	
6	Program code	1606
7	Awarding institution	
8	School	School of Business
9	Department	Public Administration
10	Level of course	Undergrad
11	Year of study and semester (s)	First Semester 2020/2021
12	Final Qualification	
13	Other department (s) involved in teaching the course	NA
14	Language of Instruction	English
15	Teaching methodology	<input type="checkbox"/> Blended <input checked="" type="checkbox"/> Online
16	Electronic platform(s)	<input type="checkbox"/> Moodle <input checked="" type="checkbox"/> Microsoft Teams <input type="checkbox"/> Skype <input checked="" type="checkbox"/> Zoom <input type="checkbox"/> Others.....
17	Date of production/revision	

18 Course Instructor/ Coordinator:

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Office number: NA
Phone number: NA
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19 Course Description:

This course introduces the concept of public finance and the role and impact of government on economy and it includes allocation of resources, distribution of wealth and income, stabilization of the level of economic activity, and economic growth and development theories of government expenditures and revenues.

20 Course aims and outcomes:

Intended Learning Outcomes (ILOs):

Upon successful completion of this course, students will be able to:

- Understand the important conditions for government intervention in the economy.
- Understand the basic concepts of public finance
- Explain and apply fiscal administration theories and approaches and relate these approaches to Jordanian public finance
- Understand tax system in governmental and social perspective and grasp the major implications of each tax type.
- calculate the imposed tax on individual and household income tax and identify the effects of government expenditures and taxation on the actions of individuals and firms
- Distinguish between the key public finance approaches and its effect on public policy issues

21. Topic Outline and Schedule:

Date	Topic	Reading, Assignments and Due Date
October 11	Course introduction and syllabus review	No Reading
Oct 13- Oct 22	Reasons for studying Public Finance.	Reading: Rosen & Gayer (chapter 1)
Oct 25- Nov 5	Tool of Normative analysis	Reading: Rosen & Gayer (chapter 3)
Nov 8- Nov 19	Public Good & Education	Reading: Rosen & Gayer (chapter 4 & chapter 7)
November 22	Mid term	
Nov 24- Nov26	Externalities & Education	Reading: Rosen & Gayer (chapter 5 & chapter 7)
Nov 29- Dec 10	Political Economy	Reading: Rosen & Gayer (chapter 6) Assignment: Discussion and peer response eLearning Discussion Board Due Dec 10by 10pm
Dec 13- Dec 24	Framework of Tax Analysis	
Dec 27- Jan 3	Catching up and Review Sessions	
Final Exam	TBA	

- Teaching methods include: Synchronous lecturing/meeting; Asynchronous lecturing/meeting
- Evaluation methods include: Homework, Quiz, Exam, pre-lab quiz...etc

22 Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Period (Week)	Platform
Discussion and peer responses Via eLearning participation	5%			
group project	10%			
Midterm Exam	30%			
Final Exam	50%			
total	100%			

23 Course Requirements (e.g: students should have a computer, internet connection, webcam, account on a specific software/platform...etc):

Computer, internet connection, Microsoft Teams account, Zoom account

24 Course Policies:

Discussion Board

Discussion Board is mainly for discussing class related topics. Please pay attention to the following guidelines

- 1- Do not use inappropriate language for a classroom, and be respectful to the instructor and other students
- 2- Do not post anything too personal
- 3- Please write your full name at the end of your post.

Late Submission policy:

All class activities must be submitted before or on time, Late submission will not be accepted except in the cases of serious circumstances.

Academic Dishonesty

All students' work must be original, and contributing sources must be appropriately cited. Cheating, Plagiarism, and other academic dishonesty will not be tolerated.

General Rules:

All assigned reading must be completed before participating in the course activities, the instructor may assign additional readings as necessary.

25 References:

A- Required book(s), assigned reading and audio-visuals:

- Rosen H.S & Gayer, Ted (2015). *Public Finance* (8th ed.) Boston, MA: McGraw-Hill college

B- Recommended books, materials and media:

- *Mikesell (2011). Fiscal Administration: Analysis and Application for the Public Sector. Boston, MA: Cengage learning.*

26 Additional information:

Name of Course Coordinator: -----Diana Al-Fayez-----Signature: ----- Date: -----

Head of Curriculum Committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of Curriculum Committee/Faculty: ----- Signature: -----

Dean: ----- Signature: -----