

Number:

Date:

The Dean of the Faculty of Business

Greetings,

My name is....., I hold the University ID No....., I kindly ask to postpone the payment of the tuition fees for the semester.....in the academic year.....

For these reasons:

1.....

2.....

Yours faithfully,

Student's signature

The Director of the Financial Affairs Unit:

I don't mind postponing the payment of the tuition fees for the above mentioned student for no later than two weeks prior to the beginning of the Academic year.

The Dean of the Faculty of Business
Prof. Musa AL-Lozi